



**PRESCRIPTION OPIOID PREVENTION
TEEN TEAMS
GRANT REQUEST FOR PROPOSAL**

A. Introduction

The Fairbanks Wellness Coalition's (FWC) purpose is to foster wellness through primary prevention and advocacy. As part of our work, we hope to prevent the first misuse of prescription opioids (e.g. Vicodin and OxyContin) among teens (ages 12 to 18) in the Fairbanks North Star Borough. The misuse of prescription opioids is risky and can lead to addiction, use of heroin, Hepatitis C, overdose and death. As part of our prevention efforts, the Fairbanks Wellness Coalition is developing positive community norming messages for teens (ages 12-18) that combine promoting the positive, hopeful fact that the majority of local teens don't misuse prescription opioids with the concern that experimenting with/misusing prescription opioids is risky. Positive Community Norms messaging is a proven prevention method developed by the Montana State University Center for Health and Safety Culture, <https://chsculture.org>. The intent of these messages is to communicate that teens do and can partake in healthy activities as a protective factor instead of experimenting with drugs. The Fairbanks Wellness Coalition will provide training and guidance to the grantee/s selected.

To deliver these messages to those aged 12-18 through positive activities, the Coalition is offering two \$7,500 grants to youth organizations to lead and organize a team consisting of 1 adult advisor and a minimum of 5 teens. One team will consist of middle school age teens (ages 12-14) and the other, high school age teens (ages 15-18). The same grantee may apply for both grants. Between the two grants, no more than \$15,000 will be distributed between January 1, 2018 and June 30, 2019. There is a required cash match of 10% of the total amount awarded. No state or federal funds can be used for cash match. This award is contingent on continued funding being awarded by the Alaska Department of Health & Social Services.

Deadline for proposals is Friday, November 30, 2018, by 11:59 p.m. Submit the required proposal documents to FWC, by email: info@fairbankswellness.org. You may also drop off proposals in person at 818 26th Ave by 5 p.m. on Friday, November 30th but please call ahead at 374-0804.

B. Eligibility

Eligible applicants include 501(c)3 nonprofit or equivalent organizations located in the Fairbanks North Star Borough. Equivalent organizations may include tribes, schools, churches, local government agencies and programs.

Ineligible applicants include individuals; for profit, 501(c)4 or (c)6 organizations; organizations not based in the Fairbanks North Star Borough; state and federal government agencies.



C. Required Proposal Documents

There are five documents required as part of this proposal:

1. Agency Questionnaire (Attachment 1)
2. Agency Budget (Attachment 2)
3. Action plan (Attachment 3)
4. Job description or resume of the program manager and agency director
5. If an 501(c)3 agency, attach a signed W-9.

D. Required Scope of Work (all costs must be included in the budget)

(1) Start and lead a team consisting of 1 adult advisor and a minimum of 5 teens. One team will consist of 12-14 year olds and the other team, 15-18 year olds.

(2) The team will:

- a. After training and guidance from FWC, develop outreach and promotional materials within 45 days.
- b. Purchase promotional and outreach materials with these messages.
- c. Provide an outreach table or presentation at 2 events open to the focus population (e.g. school assembly, community event). At least one event must take place before April 15th.
- d. Develop and implement a social media campaign to share the completed PSAs and messages with peers.
- e. Plan and implement 1 free or low-cost community event that provides the opportunity for the focus population to connect during healthy social activities, open to all in the focus population in the Fairbanks North Star Borough (e.g. music concert, tournament). Events should be engaging and provide an alternative to experimenting with drugs. Include the sharing of developed prevention messages at these events.

(3) Collect evaluation data through surveys provided by the FWC to teens at the community event.

(4) Submit quarterly program and expenditure reports to the Fairbanks Wellness Coalition. Report forms will be provided by FWC.



(5) Provide a 10% cash match towards the program between January 1, 2018-June 30, 2019. Explain how and when this 10% cash match will be provided to the program in the budget narrative. No state or federal funds can be used for cash match. Limit narrative to 20 lines.

REFERENCES/CONTACTS

Please refer any questions to the FWC Coordinator:
Samantha Savage
(907)374-0804
info@fairbankswellness.org.



Email this questionnaire and required proposal documents to info@fairbankswellness.org later than Friday, November 30, 2018. If you have any questions, please call Samantha Savage at (907)374-0804.

1. Provide the following information.

Agency name:

Agency mailing address:

Agency website:

Point of contact (POC) first and last name:

POC job title:

POC email address:

POC phone number:

2. Is your agency a 501(c)3?

3. If you are an eligible equivalent organization, other than a 501(c)3, explain:

4. How long has your agency been in operation?

5. Describe your agency's mission and how this work fits with your mission. Limit your answer to 15 lines.

6. Provide a description of your agency and staff experience with the same or a similar program. Limit your answer to 15 lines.

Printed Name of Agency Executive Director

Signature of Agency Executive Director

**ATTACHMENT 2
BUDGET TEMPLATE**



Budget Categories	January 1, 2019 – June 30, 2019
Salaries/wages	
Other personal services expenses	
Staff Travel	
Facility (include telephone, heating, electric, water/sewer, trash removal costs)	
Supplies (excluding promotional materials)	
Promotional materials	
Total Costs	

Budget Narrative:

Provide a description of the budget to include a short explanation of each line item above. Also include a description of how and when the 10% cash match will be met. No state or federal funds can be used for cash match. Limit narrative to 20 lines.



Task	Who is Responsible	End Date

Action Plan Narrative:
Describe your action plan to implement and manage the scope of work required. Limit your answer to 25 lines.